Yearly Status Report - 2019-2020

Part A

Data of the Institution	
1. Name of the Institution	**GOVERNMENT SANSKRIT COLLEGE**
Name of the head of the Institution	**Dr.K.Unnikrishnan**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04712322930**
Mobile no.	**9447449948**
Registered Email	**govtsktcollegetvm@gmail.com**
Alternate Email	**rajkup@gmail.com**
Address	**Govt.Sanskrit College palayam(PO) Thiruvananthapuram 34**
City/Town	**Thiruvananthapuram**
State/UT	**Kerala**
Pincode	**695034**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Rajesh Kumar.P**
Phone no/Alternate Phone no.	**04712322930**
Mobile no.	**9497892479**
Registered Email	**iqacgsctvm@gmail.com**
Alternate Email	**rajkup@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gsctvpm.ac.in/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gsctvpm.ac.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A+**	**3.58**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**03-Aug-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National workshop(Scope of Yoga)	**06-Jan-2020** **2**	**55**

Contribution of Kerala to Sanskrit Literature	22-Jan-2020 3	90

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Library	Plan fund	DCE	2019 365	490000
Study tour & Jeevani	Plan fund	DCE	2019 365	218871
Sports	Plan fund	DCE	2019 365	50000
WWS	Plan fund	DCE	2019 365	527100
Matching Grant	Plan fund	DCE	2019 365	109000
Electicity	Non plan	DCE	2019 365	150000
Telephone	Non plan	DCE	2019 365	10000
Materials & Supplies	Non Plan	DCE	2019 365	22000
Other charges	Non plan	DCE	2019 365	10000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized a yoga workshop. Facilitated bridge courses. Completed and submitted the AQAR on time.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivments/Outcomes
The purpose of the meeting was to plan a bridge course for the recently admitted students.	The bridge course conducted was a great success and it helped the students to know more about thge language they are dealing with. The class was tutored by Dr.Sudheesh O. S. Asst.Professr, Govt.Sanskrit college, TVM
IQAC decided to give every support required for the smooth functioning of the newly approved programes which include M.Phil courses.	The mentioned M.Phil classes were kicked off on fifth of December , two thousand and nineteen
The Committee decided to aid support for the grant anniversary celebrations of one thirtieth commemoration of foundation of the college.	The Anniversary functions were inaugurated by the Hon.Chief Minister Pinarai Vijayan .
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Council	16-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**27-Feb-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The relevant university handles the admissions process primarily. The University's admission gateway on its website is where applications must be sent in. The colleges in question will receive the list of qualified applicants that the university has prepared. As a result, fees are collected there, and accepted applicants are listed by the university. It is the only way the college or institution can help with admission. The college does not have any other rights in admissions matters. The government and university have set each department's admissions cap. Sometimes, however, all of the seats are not filled, and other times, additional seats are required, thus the college must apply to the university. Through the DCE, who serves as the department director, the government sets the number of instructors in each department. Depending on the workload, guest faculty may be required in some departments. In the event of a need, they would also be temporarily appointed. The university and the institution play no part in hiring teachers permanently. When asked, the college provides the number of openings. Additionally, that is reported to the Collegiate Education Director. And when necessary, he sends it to the Kerala Public Service Commission. We offer bridge courses based on need when admitting students to the first semester of the B.A. program. This is determined based on the input received. Extra classes are taught by the relevant teachers in each class during tutorial hours and at other times. They support the pupils' academic and extracurricular endeavours. We provide worthy students with financial aid. We have given mobile phones to those in need to assist the pupils throughout the COVID-19 pandemic. Since it was carried out as a contribution by the college staff, it was considered an institutional contribution, and as a result, we did not retain any supporting documentation (Biil, etc.). Students have been requested to sign a paper with the receivers' names on it to identify themselves.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	Sanskrit	05/12/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIl	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

According to the need, we conduct Bridge courses while making the admission to the First semester of the B A programme. This is decided according to the feedback obtained. The teachers concerned in each class conduct extra classes during tutorial hours and some other times. They help the students in their studies and extra-curricular activities. Through the students feedback, IQAC can identify the weaknesses and problems in the teaching and learning process of the institution. This feedback helps us to monitor and make necessary changes in the teaching and learning method. This system creates among the faculties a practice of self-assessment about their teaching method. Feedback is collected from the students at the end of the academic year. The student feedback is based on the The student feedback is based on the matters 1. Expertise in subject, 2. Punctuality in the class, 3. Timely completion of the syllabus, 4. Presentation skill, 5. Methodology of teaching, 6. Interaction with the students, 7. Motivating the students, 8. IICT-enabledteaching, 9. Availability of the learning materials in the library. IQAC analyzes this feedback and presents the findings in front of the teachers and head of the institution. IQAC provides necessary recommendations based on the students feedback before the council, after a detailed discussion with the IQAC members. As per the council's approval, the recommendations are implemented. The main inadequacies quoted by the students are 1. The lack of smart classes 2. The lack of CDs in the library and 3. The lack of bulletin boards on appropriate campus walls. All these matters were discussed and decided to take necessary actions on them.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sahitya,vyakarana,Jyothisha, Vedanta,Nyaya	150	2512	146
MA	Sahitya, Vyakarana, Jyothisha, Vedanta, Nyaya	43	337	35
MPhil	Sanskrit	10	5	5
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	396	58	0	0	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	10	0	0	1	10
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Apart from the Government program of Walk With the Scholar, the college has its unique mentoring system. This system is introduced in this academic year (2019-2020.) From this year's admission, we are practising this along with the ongoing WWS program. Here is the difference between the programs while WWS takes care of the students at the UG level the newly introduced system takes care of students from both UG and PG levels. Here each teacher is allotted a set of five students from different classes. She/he looks after the overall development of the student. This includes both academic and non-academic development of the student from the level of admission. The mentor keeps a record of each of his mentees in which he maintains the bio-data, academic indicators like internal marks, university examination results, the extracurricular interests of the students, her/his participation in such activities, and details of family members of the student. The mentor is expected to be available to the mentee at her/his need. The mentor assists in the academic development of the mentee. The mentee is also given information about the outcomes of the ongoing programs in which she/he is enrolled. She/he is further informed about the scope of higher studies in the subject and the employability of the course. The mentor provides the mentees with additional materials useful to them for bettering their career opportunities. The students are provided with the questionnaires of competitive examinations conducted by different agencies. Additional training is also extended to them on UPSC and PSC examinations. We are planning to expand the program to a level of interacting with the achievers in society. We have a vision to the extent of a lifelong vision for students by interacting with different kinds of personalities. This will facilitate to development of a new social

outlook in them. So, at the end of the course, we are planning to place them in an educationally, socially, and culturally better position than they were at the entry level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
459	28	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	28	10	0	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	118,113,114,117,112	1	13/11/2019	22/01/2020
BA	118,113,114,117,112	2	13/04/2020	15/05/2020
BA	118,113,114,117,112	3	22/10/2019	24/12/2019
BA	118,113,114,117,112	4	03/03/2020	15/05/2020
BA	118,113,114,117,112	5	06/11/2019	05/02/2020
BA	118,113,114,117,112	6	23/03/2020	30/04/2020
MA	518,513,514,517,512	1	28/10/2019	31/12/2019
MA	518,513,514,517,512	2	09/03/2020	04/05/2020
MA	518,513,514,517,512	3	11/12/2019	05/02/2020
MA	518,513,514,517,512	4	07/05/2020	25/06/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As part of the internal evaluation mechanism, there is a grievance redressal system within the College Level Monitoring Committee. There is representation from the students in this cell. The student can raise complaints on the internal marks he has secured. The student gives written complaints to the Principal through the class tutor. The Principal forwards this to the convener of the grievance cell. As soon as the complaint is received, the committee conducts a meeting to examine the genuineness of the complaint. If the committee finds that the complaint made by the student is genuine, it recommends an amendment to the CE marks of the student. As recommended, the Principal issues necessary orders to the concerned head of the department to make recommended changes and to republish the CE marks of the student. The whole process will be completed within one or two days of the complaint. However, no such complaint has been received to date.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has a separate committee to prepare the college calendar for the whole academic year. IQAC, itself prepares the college calendar with the assistance of a subcommittee constituted by the Principal. The rules and regulations of the college, course details and details of teaching and non-teaching staff are given in the calendar. Different holidays, closing, and reopening dates are also there. calendar prepared by the College Level Monitoring Committee which coordinates the internal examinations. A brief history of the college and the succession list of the Principals are also furnished. Normally the calendar approved by the Principal goes for printing in the Government press. At the same time, the calendar has published on the website of the College

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

The university has not advised to prepare an outcome syllabus.

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
118	BA	Jyothisha	17	6	35.29
113	BA	Nyaya	17	5	29.41
117	BA	Sahitya	29	15	51.72
112	BA	Vedanta	22	10	45.45
114	BA	Vyakarana	24	8	33.33
518	MA	Jyothisha	5	5	100
513	MA	Nyaya	4	4	100
514	MA	Vyakarana	4	4	100
517	MA	Sahitya	6	5	83.33
512	MA	Vedanta	6	6	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gsctvpm.ac.in/wp-content/uploads/sites/26/2022/10/SSS-2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	45	DCE	208000	208000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Pradeep Varma P K P K	Nill	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Kerala	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sanskrit	8

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if

			any)
National	Jyothisha	6	0
National	Vedanta	2	0
National	Vyakarana	1	0
National	Sahithya	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	15	3	0
Presented papers	0	10	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nill	Nill	Nill

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nill	Nill	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nill	Nill	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nill	Nill	Nill

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
710	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Seminar Halls	Existing

Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	23.11.08.30	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36023	5300000	915	274500	36938	5574500
Reference Books	3000	550000	0	0	3000	550000
Journals	4	5000	0	0	4	5000
CD & Video	450	15000	0	0	450	15000
Others(specify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	1	1	1	1	1	9	50	0
Added	0	0	0	0	0	0	0	0	0
Total	40	1	1	1	1	1	9	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

NIl	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
710.52	100	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well-established systems and procedures for maintaining and utilizing physical, academic and support facilities. The principal is overall in charge of all facilities and she exercises the same duty through heads of departments, faculties, administrative staff, librarians library assistants etc. The heads of each department and faculty are in charge of department libraries and they keep the stock register and monitor the library use. The routine activities of the, main library are managed by the librarian with the help of three assistants. A gate register monitors the daily visit to the library. Books in the library are classified according to the DDC scheme and barcoded using an integrated library management software KOHE. All technical activities catalogue and circulation are automated. Besides the routine services, the library extends its services to support research activities of the college and awareness programmes for accessing digital information. The library has standard infrastructure which includes wi-fi connection, wooden tables and chairs with proper ventilation, fan, light etc. The library has an advisory committee to monitor and standardize the activities of the library. The College has enough playgrounds that are utilized by staff and students to the maximum. The playgrounds, gymnasium and such sports infrastructure are under the custody and monitoring of the faculty and coaches of the physical education and they strictly ensure that the same are properly maintained by students/ staff. The computer lab is available to staff and students and it is fully occupied. The college has enough classrooms/seminar halls and the same is used fully. Classrooms are opened, closed and cleaned daily by support staff. Any furniture repairs needed are done immediately by the carpenter. The proper and optimal use of electronic lights/fans/projectors etc, is ensured. The stock register is maintained. Stock verification is conducted every year Audit by the directorate of collegiate education and accountant general All govt procedures are followed for purchase.

http://61.0.248.125/dcekerala/sktpalayam/govennance/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Scholarships	112	2439800
b)International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Walk with Scholar (WWS)	27/08/2019	90	Dept. of Collegiate Education
Bridge Course- Sanskrit Basic	07/10/2019	120	Nil
Student Support Program (SSP)	28/09/2019	130	Dept. of Collegiate Education
		View File	

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Nil	Nill	Nill	Nill	Nill
			No file uploaded.		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill
			No file uploaded.		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	6	Nill	Nill	Nill	Nill
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	**8**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volley Ball	**College Level**	**40**
Football	**College Level**	**50**
Cricket	**College Level**	**65**

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	**Nill**	**National**	**Nill**	**Nill**	**Nill**	**Nill**

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is mandatory as per the university regulations. The election to the students council is conducted every year according to the regulations laid down by the Lindow committee. A teacher is appointed as the returning officer and once the notification is made by the affiliated university, the election process begins. The election will be conducted if there are more candidates for one constituency. The elected member will take oath in front of the Principal. The Student Council is in charge of organizing all the activities related to them. The Council organizes literary competitions and Arts Festivals. The council selected the team for University Arts Festivals and other competitions. It gives training to all participants wherever it is needed. The council supports the participants who participate in different competitions. The student council has representation in various academic and administrative bodies. They have representation in grievance cells related to a continuous evaluation system.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is a registered Alumni Association that contributes to the development of the institution through providing endowments and arranging programs along with the College Authority.

5.4.2 – No. of enrolled Alumni:

810

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

Memorial lectures, Endowment distribution etc

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college over the years has developed an extremely effective participatory management system ensuring the involvement of all stakeholders in the decision-making process, including students, teaching staff, administrative staff, parents, alumni and the various formal bodies in the college. The management of the academic and administrative processes is spearheaded by the Principal as head of the institution under the Director of Collegiate Education. The teaching learning and evaluation systems are implemented with directions from the University of Kerala and all administrative regulations are controlled by the Director of Collegiate Education, Govt. of Kerala. The decentralization of these activities within the institution is managed by the college council consisting of all Heads of Departments, the Librarian and the Office Superintendent. The administrative wing controls the administrative activities including purchases, admissions, fee collections and establishment requirements with assistance from committees of the faculty like the purchase committee, admission committee, examination committee etc. Parent Teacher Association, College Development Council and Alumni Association assist the institution with financial support for the routine maintenance of the institution. College Development Council support the institution with matching grants for minor constructions and student amenities. The Alumni Association support the institution with scholarships and financial assistance for minor works in the institution. The feedback from parents and alumni of the institution is also taken into consideration while formulating policy decisions within the institution. All the academic and co-curricular activities are executed through the formation of various committees and clubs with the active participation of faculty and students as members. The decentralized management of the institution is carried out by committees like IQAC, admission committee, discipline committee, anti-ragging committee etc. All co-curricular development of the students is ensured through the formation of various clubs with students as core members and a faculty to coordinate the activities. The institution has various important clubs like the Nature Club, Literary Club, Career Guidance Cell, Grievance Cell, womens Cell and NSS with active participation of the students assisting the institution in making the students reach out to the public as dedicated citizens. Before every activity, detailed interactions with the students were conducted and incorporated with their viewpoints into the decisions made by authority. The college has conducted Navaratri Vakyartha Sadas for the promotion of the Sanskrit language and aligned Satras. Students and Teachers from neighbouring institutions participated in the event. Thus we ensure the participation of the Students Union and students in activities ranging from admission to the maintenance of discipline in the college. In addition, every department has a department association, exclusively run by students and whose office bearers are elected by students, to organise academic and cultural programmes.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Admission of Students	IQAC took the initiative for publicizing the courses offered by the college among the higher secondary visits.
Human Resource Management	Quality enhancement program in higher education for teachers conducted. Teachers were encouraged to participate in the orientation/refresher courses.
Library, ICT and Physical Infrastructure / Instrumentation	Library automation was completed in 2019.
Research and Development	Timely evaluation of research scholars were conducted.
Examination and Evaluation	CLMC has included student representative in grievance redressal cell related to internal examinations.
Teaching and Learning	Introduced digital tools in class room teaching.
Curriculum Development	An eight-member committee has been constituted in the college to review the PG Syllabus effective from 2019.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Digital Document Filing System (DDFS) was introduced.. It created a great impact in filing documents and other official matters.
Administration	A Digital Document filing system is implemented.
Finance and Accounts	BIMS is used in the purchase of goods and services. SPARK is the software for accounting for the salary of the employees.
Student Admission and Support	Admission is through the Centralized Admission Portal of KU. E-grants and other scholarships were applied and sanctioned through different webportals of Government.
Examination	Online question paper system is there in conducting the University examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr P Rajesh Kumar	National workshop on Scope of Yoga	DCE, University of Kerala	25000

| 2020 | Dr P Rajesh Kumar | Contribution of Kerala to Sanskrit literature | DCE, University of Kerala | 127000 |

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	09/07/2019	22/07/2019	14
ORIENTATION COURSE	1	16/10/2019	05/11/2019	21
REFRESHER COURSE	1	01/11/2019	14/11/2019	14
REFRESHER COURSE	1	05/12/2019	18/12/2021	14
ORIENTATION COURSE	1	03/03/2020	17/08/2020	21
REFRESHER COURSE	1	04/03/2020	03/08/2020	14
INDUCTION TRAINING	1	02/03/2020	07/03/2020	6
ORIENTATION COURSE	1	03/03/2020	17/08/2020	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	22	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Co-operative store,Govt Sanskrit College Tvpm	Co-operative store,Govt Sanskrit College Tvpm	Co-operative store,Govt Sanskrit College Tvpm

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a department-level audit by DCE Kerala. It is done by DCE officials. There is also an audit from the Accountant General office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individual	50000	Endowment

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	Nill
Administrative	Yes	AG KERALA	Yes	DCE KERALA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. It gives funds for urgent hospital needs, 2. Supports students in participating in cultural activities and university arts festivals 3. Urgent maintenance works were done with the help of PTA.

6.5.3 – Development programmes for support staff (at least three)

1. Financial Support 2. Communication skills for effective service 3. Time Management and productivity

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Creation of 4 Assistant Professor posts, Vedanta department , Sahitya Department ,Nyaya Department ,and Jyotisha department. 2 Construction on the new academic block has begun.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Bridge Course for	Nill	05/08/2019	14/08/2019	100

	Newly admitted Students				
2020	AQAR preparation for 2019-20 data collection	Nill	16/01/2020	17/01/2020	19

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
KEY TO SOCIAL JUSTICE	19/11/2019	19/11/2019	37	26
Volleyball coaching for boys	07/08/2019	25/02/2020	Nill	23
Tennis coaching for both boys and girls	03/06/2019	29/05/2020	8	19
Foot ball and Cricket coaching for boys	18/07/2019	12/02/2020	Nill	33
Archery coaching	04/09/2019	13/01/2020	1	2
wushu Coaching	12/06/2019	27/03/2020	2	5
Badminton coaching for boys	03/06/2019	26/03/2020	4	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Regarding alternative energy sources, the college decided to install Solar panels. DPR was submitted to Smart city. The installation will be done as the DPR gets approval. Initiatives are taken from the part of the college towards the use of LED bulbs and tubes for energy conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/11/2019	1	Blood donation camp	Donated blood to the Medical College, Regional Cancer Centre, etc	10

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Class	28/11/2019	28/11/2019	34
Lecture series	22/01/2020	23/01/2020	28

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Paper usage is kept minimal in the office. Vegetables having zero fertilizers are cultivated in the campus.. Every year World Environment day is commemorated in our institution with programs and activities related to the environment and its protection The college ensures prudent use of electricity. By protecting trees plants and other garden areas the campus is lush verdant.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice 1: ASHTAVADHANAM Ashtavadhana is a program among Sanskrit scholars around the world, especially in South India. This is a scholarly debate attended by eminent Sanskrit scholars. There are many variations of Avadhanas such as Ashtavadhana, Shataavadhaana, Dashaavadhaana, and Sahasraavadhaana. Among them, Ashtaavadhana is one of the oldest and most initial variants of deliberation. A chief scholar or avadhani is a poet and a person who is well versed in the subject. Avadhani is the person who answers questions from his eight designated interrogators. As mentioned above, the program consists of his eight Pruchakas (interrogators) and an Avadhani (question-answerer). The eight interrogators ask about different topics like Nishidakshari, Datapadi, Varnanam, Aprastaprasangam, Asambadhapralápam, Akasha puranam, Sanghyá poranam, and Ghandá nádam. The dias is arranged so that Abadani sits in the center and the eight questioners sit around him.A question is asked describing a person or subject based on a particular topic, and the

Avadhani gives the answer in sloka form in the same vruththa or same verse tune. To distract the Avadhani who responds, he is asked about various topical issues and tells him that the answers given should not contain prescribed letters, while ringing a bell to further distract attention. There are questions on unrelated subjects and Avadani must answer In the perfect verse melody or vrutha and should correctly count how many bells are tolled on the way he composes the complete verse of four stanzas. Ashtavadhana is a very interesting Sanskrit literary pastime in practice. Best practice2: NAVARATRAVIDVATSADAS In the past, Navratra Vidwat Sadas was held in Ananthapuri in the presence of great scholars. The debates and studies and discussions of many scientific verses on subjects like grammar, Nyaya, Vedanta, literature and astrology were conducted in these auspicious venues. The Sadas were introduced at the time of H.H.Sri Mulam Thirunal during Navaratri festival.. As a part of restoring the cultural heritage of the institution, the college started organizing Navaratravidvatsadas every year.. Goal of the Sadas: To bring out scholastic deliberation and interpretations on Sanskrit Sastras.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gsctvpm.ac.in/?page_id=3582

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To evolve into a National resource centre of Sanskrit and Indology by assimilating and generating original thinking and research in Sanskrit. Empower the academic and student community with excellent teaching-learning. Utilize the possibilities of ICT in learning Sanskrit. Encourage new research and original thinking. Equip students with pragmatic competence. Enlighten society through outreach and extension activities. Employ effective pedagogical tools in the transactions of Sanskrit.

Provide the weblink of the institution
https://gsctvpm.ac.in/

8.Future Plans of Actions for Next Academic Year

Since January 2020, the nation has been under lockdown due to the COVID-19 epidemic, which has been one of the worst attacks on humanity in recent memory. As a result, there doesnt appear to be any immediate academic activity taking place. As a result, the college intends to shift its focus to the virtual platform. We suggest purchasing an online platform for educational purposes. Faculty Development Programs are being impacted even while academic activities are continuing unhindered via Google and other digital platforms. To ensure uninterrupted operations, the college intends to switch to a digital platform. The IQAC recommended that all departments take the lead in holding online workshops and seminars for instructors and students.